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Wildcat Travel Group - Client Travel Readiness Checklist

Important Links to Review Prior to Your Adventure

- ☐ **Client Travel & Request Information** - <https://wildcattravelgroup.com/client-travel-request-information>
- ☐ **Wildcat Travel Group Terms & Conditions** - <https://www.jotform.com/sign/262077389362062/invite/01kyjxz331799a2d02e0a05307>
- ☐ **Credit Card Authorization Form** - <https://form.jotform.com/262077073148054>
- ☐ Payments - <https://wildcattravelgroup.com/mpg-plus/payments/>
- ☐ U.S. Department of State (Passports) - <https://travel.state.gov/content/travel.html>
- ☐ U.S. Department of State Frequently Asked Questions - <https://travel.state.gov/en/passports/contact-support/faq.html>
- ☐ Smart Traveler Enrollment Program (STEP) - <https://mytravel.state.gov/s/step>
- ☐ U.S. Customs and Border Protection - <https://www.cbp.gov/>
- ☐ Transportation Security Administration - <https://www.tsa.gov/>
- ☐ CDC Traveler's Health - <https://wwwnc.cdc.gov/travel>
- ☐ Acceptable Identification at the TSA Checkpoint - <https://www.tsa.gov/travel/security-screening/identification>
- ☐ International Travel Checklist - <https://travel.state.gov/en/international-travel/planning/checklist.html>
- ☐ Avoid Scams When You Travel - <https://consumer.ftc.gov/articles/avoid-scams-when-you-travel>

Merchandise for Your Travels

- ☐ Customized Merchandise for your group or individual travels - <https://wildcattravelgroup.com/shirt-order-request-form/>

Amazon Suggested Items for your Travels

https://www.amazon.com/hz/wishlist/ls/2NDL8CP226VRH?ref=wl_share

General Travel Checklist (All Travelers)

- ☐ Verify passport validity requirements for each destination and transit country; some countries require at least six (6) months of validity beyond travel dates.
- ☐ Passport has sufficient blank pages
- ☐ Driver's license or state-issued ID is current
- ☐ Names on all reservations exactly match government-issued identification
- ☐ Copies of passport and identification stored separately from originals
- ☐ Digital copies saved to phone or secure cloud storage
- ☐ Required visas obtained
- ☐ Travel authorizations completed (ETA, ESTA, eTA, etc.)
- ☐ Travel insurance purchased and policy reviewed
- ☐ Notify bank and credit card companies of travel plans (if necessary)
- ☐ Verify credit/debit cards will work internationally
- ☐ Carry backup payment method
- ☐ Review itinerary and confirmation numbers
- ☐ Home, Pet, and Security Preparations – package deliveries, holding mail delivery, leave itinerary and contact information with trusted person.

Air Travel Checklist

- ☐ Confirm airline reservations
- ☐ Check baggage allowances and fees
- ☐ Download airline mobile app
- ☐ Complete online check-in
- ☐ Carry-on complies with airline size requirements
- ☐ Essential medications packed in carry-on
- ☐ Arrive 2 hours early for domestic flights
- ☐ Arrive 3 hours early for international flights

Cruise Travel Checklist

- ☐ Cruise documents printed and saved digitally
- ☐ Online check-in completed
- ☐ Boarding passes downloaded
- ☐ Shore excursions reserved
- ☐ Travel insurance purchased
- ☐ Arrive at port during assigned boarding time
- ☐ Luggage tagged according to cruise line instructions
- ☐ Cruise Door & Room Decorations – Check with your cruise line website to ensure they allow for door and room decorations
- ☐ Portable Ceiling Fan – This can be attached using metal hooks.
- ☐ Download the Cruise Line phone app for updates, notifications, excursions, dinner, etc.
- ☐ Pack a carry-on bag with a bathing suit, as your luggage may not arrive at your room until later in the day. Include sunscreen, medications, phone chargers, etc. Items you will need immediately without access to your luggage. Include a small first-aid kit.
- ☐ Motion Sickness medicines

- ☐ Pack formal clothing for captain's dinner (if applicable), Dining room dining, etc.
- ☐ Refillable water bottle – a refillable water bottle will save you money on buying bottled water. Cruise ships have filtered water at refillable stations.
- ☐ Magnetic Hooks – the hooks have a powerful magnetic so they will stick to the walls of the room. You can hang purses, clothing, towels, etc., to get those items out of the way. You can find these at Amazon and Dollar Tree Stores.
- ☐ Bring a lanyard for your sign and sail card – the lanyard will protect your card. Some cruise lines provide, but some do not. You can buy these online or locally in stores.
- ☐ Portable Fan – Bring a portable fan for the room. There are compact solutions you can bring on planes and elsewhere to keep the room cool. Some cruise lines regulate the temperature, while others allow guests to manage it. There are portable fans with magnetic mounts to place on the walls.
- ☐ Be aware of ship time at ports. The ships will not wait for passengers, and without travel insurance, all costs for either traveling to the next port or returning home are at the passengers' expense. Your phone time may change for the local time that may differ from the ship time. Be sure you are aware of the ship time!!
- ☐ Sodas and/or water – some cruises allow passengers to take sodas and/or water on board the ship. Please consult the cruise website for details. This is one way to save on the cost of those beverages. You can also bring your specialty coffee creamers to save on those.
- ☐ When arriving at your cruise room, take a photo of your room number.
- ☐ Take time to explore your ship. Take a map and orient yourself to all events, rooms, clubs, entertainment areas, dining rooms, and other eateries.
- ☐ For the grand dining room, when you first arrive on the ship, you can eat in the main/grand dining room for lunch on most ships. Check with your cruise application for details or contact the dining room. Most cruisers are not aware of this tip, so you do not have to wait in long lines at the upper deck eateries.
- ☐ Bring glow sticks or battery-powered lights you can put in the restroom or cabin for lights at night, so you do not wake up everyone.
- ☐ If you have two rooms connecting, bring a doorstopper to prop the door open.
- ☐ Bring a power adapter to provide more plugs in your room. USB charging hub and long power cables for your phones and tablets. Bring an international adapter so you can take advantage of that power plus also. The power adapter CANNOT be a surge protector. Most cruise lines do not allow Surge Protectors, so review the ones in the above Amazon suggested essentials for more details.
- ☐ Verify cruise-line rules before packing power strips, surge protectors, extension cords, portable fans, walkie-talkies, room sprays, and door decorations.
- ☐ Ziplock Bags – Some cruises allow the cruisers to take snacks from the buffet back to the room. Check with the cruise website, but this is a good way to have a late snack. Cereals and milk can be taken to the room and stored in the minifridge.
- ☐ If the minifridge has items in it from the cruise, those items are not free. If you want to ensure those are not consumed, ask the cabin steward to remove them from the minifridge.
- ☐ Waterproof Phone Case
- ☐ Walkie Talkies to communicate with friends and family.
- ☐ Sanitary wipes to wipe down the desks, etc.
- ☐ Room Sprays – air fresheners, Lysol spray, etc.
- ☐ Hand liquid soap – Cruises provide hand soap, some liquid, but most not the quality you expect and will dry out your hands. So bring your favorite and lotion.

- ☐ Hanging Toiletries Bag – use the hanging bag with the magnetic hooks. The bathroom vanities have little space for everything.
- ☐ Laundry Items – Basket (foldable), washing powder, pods, etc. if you are doing laundry. Some cruise lines provide free laundry service, depending on the cabin, so check ahead to see if you qualify for free laundry services.
- ☐ Other items to consider packing: poncho for the ports, small umbrella, an old hotel card (some cruises require your sail and sign card to be inserted at the door for electricity and air conditioning), cable lock (for beach days to lock your bag to your chair).

Hotel & Resort Stay Checklist

- ☐ Hotel confirmation reviewed
- ☐ Resort fees understood
- ☐ Transportation from the airport arranged
- ☐ Dining reservations made
- ☐ Weather-appropriate clothing packed
- ☐ Secure valuables in room safe

International Travel Checklist

- ☐ Passport valid for required timeframe
- ☐ Visa requirements verified
- ☐ Vaccination requirements met
- ☐ International phone plan activated
- ☐ Foreign currency obtained

All-Inclusive Resort Checklist

- ☐ Airport transfers arranged
- ☐ Resort dining reservations completed
- ☐ Excursions reserved
- ☐ Beachwear packed
- ☐ Sunscreen packed

Family Travel Checklist

- ☐ Children's identification packed
- ☐ Consent letters prepared if applicable
- ☐ Snacks packed
- ☐ Entertainment devices packed
- ☐ Emergency contact information accessible

Destination Wedding & Group Travel Checklist

- ☐ Flights confirmed
- ☐ Accommodations confirmed
- ☐ Wedding attire packed
- ☐ Event schedule reviewed

Last-Minute Departure Checklist

- ☐ Complete online check-in
- ☐ Charge all electronic devices
- ☐ Download boarding passes
- ☐ Confirm transportation arrangements
- ☐ Secure home and lock doors/windows

Additional Travel Readiness Items

Emergency & Safety Preparation

- ☐ Review current travel advisories, entry requirements, local laws, and weather conditions for each destination and transit country
- ☐ Enroll in the Smart Traveler Enrollment Program (STEP) for international travel
- ☐ Save the nearest U.S. embassy or consulate contact information
- ☐ Share itinerary, hotel information, transportation plans, and emergency contacts with a trusted person
- ☐ Save travel advisor, airline, cruise line, hotel, and travel-insurance emergency contact information to phone and print a copy

Medication & Health Preparation

- ☐ Pack all prescription medications in original labeled containers
- ☐ Pack enough medication for the trip, plus additional supply for unexpected delays
- ☐ Verify medication restrictions for each destination and transit country
- ☐ Carry medications, medical devices, glasses, and essential health supplies in carry-on luggage
- ☐ Pack a personal first-aid kit appropriate for the destination and traveler's needs
- ☐ Save travel-insurance policy details, emergency-assistance number, and claim instructions

Luggage & Air Travel Preparation

- ☐ Place luggage identification inside and outside checked bags
- ☐ Take photos of checked luggage and valuable contents before departure
- ☐ Pack a change of clothing, essential toiletries, medications, chargers, and important documents in carry-on luggage
- ☐ Enable airline flight alerts and download the airline app
- ☐ Pack power banks and spare lithium batteries in carry-on luggage only
- ☐ Confirm airport parking, rideshare, shuttle, or transportation arrangements

International & Transportation Preparation

- ☐ Complete required arrival, departure, visa, customs, or digital-entry forms
- ☐ Download offline maps, destination information, translation tools, and travel documents
- ☐ Confirm international phone plan, eSIM, roaming plan, or Wi-Fi access plan
- ☐ Confirm rental-car reservation, insurance coverage, parking arrangements, and toll

requirements

- ☐ Verify whether an International Driving Permit is required

Home & Pet Preparation

- ☐ Arrange pet care, plant care, and mail/package handling
- ☐ Set thermostat, remove trash, secure windows and doors, and activate alarm system
- ☐ Unplug nonessential electronics and check refrigerator/freezer needs
- ☐ Leave emergency contact information and travel itinerary with a trusted person

Cruise-Specific Safety Reminder

- ☐ Review the cruise line's current prohibited-items list before packing
- ☐ Verify rules for power strips, surge protectors, portable fans, walkie-talkies, beverages, door decorations, and room sprays
- ☐ Save ship emergency contacts, port-agent information, and all-aboard time for each port day
- ☐ Carry ship card, identification, emergency contact details, and necessary medications when going ashore